|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | |
|  |  |  |  |  |  |  |  |
| **Employee Name:** | |  | | |  |  |  |
| **Client Name:** | |  | | |  | **Date:** |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Task** | | | |  | **Time In** | **Time Out** | **Total Hours** |
|  | | | |  |  |  |  |
|  | | | |  |  |  |  |
|  | | | |  |  |  |  |
|  | | | |  |  |  |  |
|  | | | |  |  |  |  |
|  | | | |  |  |  |  |
|  | | | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | **Total Hours** |  |
| **Employee Signature:** | |  | |  |  | Rate Per Hour |  |
| **Client Signature:** | |  |  |  |  | **Total Pay** |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | Brought to you by TimeDoctor.com |