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| --- | --- | --- | --- | --- | --- | --- | --- |
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|  |  |  |  |  |  |  |  |
| **Employee Name:** | |  | | |  |  |  |
| **Supervisor Name:** | |  | | |  | **Week Starting:** |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Date** | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
|  | Monday |  |  |  |  |  |  |
|  | Tuesday |  |  |  |  |  |  |
|  | Wednesday |  |  |  |  |  |  |
|  | Thursday |  |  |  |  |  |  |
|  | Friday |  |  |  |  |  |  |
|  | Saturday |  |  |  |  |  |  |
|  | Sunday |  |  |  |  |  |  |
|  |  |  |  |  |  | Total Hours (This Week) |  |
|  |  |  |  |  |  |  |  |
| **Date** | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
|  | Monday |  |  |  |  |  |  |
|  | Tuesday |  |  |  |  |  |  |
|  | Wednesday |  |  |  |  |  |  |
|  | Thursday |  |  |  |  |  |  |
|  | Friday |  |  |  |  |  |  |
|  | Saturday |  |  |  |  |  |  |
|  | Sunday |  |  |  |  |  |  |
|  |  |  |  |  |  | Total Hours (This Week) |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | **Total Hours** |  |
| **Employee Signature:** | |  | |  |  | Rate Per Hour |  |
| **Supervisor Signature:** | |  |  |  |  | **Total Pay** |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
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| **Time Doctor Construction Company** | | | | | | | |
|  |  |  |  |  |  |  |  |
| **Employee Name:** | | John Doe | | |  |  |  |
| **Supervisor Name:** | | Jane Doe | | |  | **Week Starting:** | 11/23/2020 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Date** | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
| 11/23/2020 | Monday | 8:00 AM | 11:00 AM |  | 1:00 PM | 6:00 PM | 8:00 |
| 11/24/2020 | Tuesday | 8:15 AM | 11:00 AM |  | 1:00 PM | 6:20 PM | 8:05 |
| 11/25/2020 | Wednesday | 8:00 AM | 11:00 AM |  | 1:23 PM | 6:00 PM | 7:37 |
| 11/26/2020 | Thursday | 8:00 AM | 10:30 AM |  | 1:00 PM | 6:00 PM | 7:30 |
| 11/27/2020 | Friday | 8:00 AM | 11:00 AM |  | 1:00 PM | 6:00 PM | 8:00 |
| 11/28/2020 | Saturday | 9:00 AM | 11:00 AM |  |  |  | 2:00 |
| 11/29/2020 | Sunday |  |  |  |  |  | 0:00 |
|  |  |  |  |  |  | Total Hours (This Week) | **41:12** |
|  |  |  |  |  |  |  |  |
| **Date** | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
| 11/30/2020 | Monday | 8:15 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 6:45 |
| 12/1/2020 | Tuesday | 8:00 AM | 11:00 AM |  | 1:00 PM | 6:00 PM | 8:00 |
| 12/2/2020 | Wednesday | 8:00 AM | 11:00 AM |  | 1:00 PM | 3:00 PM | 5:00 |
| 12/3/2020 | Thursday | 8:00 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 7:00 |
| 12/4/2020 | Friday | 8:00 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 7:00 |
| 12/5/2020 | Saturday | 8:00 AM | 10:30 AM |  |  |  | 2:30 |
| 12/6/2020 | Sunday |  |  |  |  |  | 0:00 |
|  |  |  |  |  |  | Total Hours (This Week) | **36:15** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | **Total Hours** | **77:27** |
| **Employee Signature:** | |  | |  |  | Rate Per Hour | $18.00 |
| **Supervisor Signature:** | |  |  |  |  | **Total Pay** | **$1,394.10** |
|  |  |  |  |  |  |  |  |
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